

R 071827Z DEC 07 ZUI ASN-A05341000082
FM COGARD INTSUPRTC COM PORTSMOUTH VA//PF//
TO AIG 11970
COMDT COGARD WASHINGTON DC//CG-13//
INFO COGARD INTSUPRTC COM ALAMEDA CA//PF//
COGARD INTSUPRTC COM BOSTON MA//PF//
COGARD INTSUPRTC COM CLEVELAND OH//FOT//
COGARD INTSUPRTC COM HONOLULU HI//FOT//
COGARD INTSUPRTC COM KETCHIKAN AK//PF//
COGARD INTSUPRTC COM KODIAK AK//PF//
COGARD INTSUPRTC COM MIAMI FL//PF//
COGARD INTSUPRTC COM NEW ORLEANS LA//PF//
COGARD INTSUPRTC COM SAN PEDRO CA//PF//
COGARD INTSUPRTC COM SEATTLE WA//PF//
COGARD INTSUPRTC COM ST LOUIS MO//FOT//
COMCOGARD MLC LANT NORFOLK VA//PF//
COMCOGARD MLC PAC ALAMEDA CA//PF//
COMCOGARD PERSCOM ARLINGTON VA//RPM//
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UNCLAS //N01301//

SUBJ: 2008 RESERVE JUNIOR OFFICER ASSIGNMENT PANEL FOR ISC
PORTSMOUTH(PF) - INITIAL

A. RESERVE POLICY MANUAL

1. THIS MSG INITIATES THE 2008 SELECTED RESERVE JUNIOR OFFICER (RJO) ASSIGNMENT SEASON FOR UNITS AND MEMBERS SERVICED BY ISC PORTSMOUTH(PF). IAW REF A, THE 2008 RJO ASSIGNMENT PANEL WILL CONVENE MAY 8-9 2008.

2. THE FOLLOWING OUTLINES THE RJO ASSIGNMENT PROCESS ACTION ITEMS AND THE TIME LINE FOR COMPLETION:

A. 04FEB08: IN ADDITION TO DIRECT ACCESS, ISC PORTSMOUTH(PF) WILL PUBLISH THE SHOPPING LIST VIA CGMSG AS NECESSARY TO ENSURE RJOs ARE PROVIDED WITH THE LATEST AND MOST ACCURATE INFORMATION AS POSSIBLE.

B. 04APR08: COMMAND CONCERNS AND POSITION VALIDATION SUBMITTED TO ISC PORTSMOUTH(PF). GUIDANCE FOR SUBMISSION WILL BE TRANSMITTED VIA SEPCOR.

C. 07APR08: ASSIGNMENT PANEL MBRSHIP CONFIRMED.

D. 18APR08: RJO SUBMISSIONS TO ISC PORTSMOUTH(PF). SEE RJO INFO SECTION FOR SUBMISSION DETAILS.

E. 25APR08: PRECEPTS AND READ AHEADS SUBMITTED TO PANEL MBRS.

F. 02MAY08: ASSIGNMENT DECONFLICTION COMPLETED BY ISC(PF)S.

G. 08-09MAY08: ASSIGNMENT PANEL CONVENES. LOCATION TBD.

H. 16MAY08: PANEL RESULTS PUBLISH VIA CGMSG.

I. 30MAY08: ORDERS ISSUED IN DIRECT ACCESS.

J. 13JUN08: MBR DEADLINE TO DECLINE ORDERS.

K. 01JUL08: TRANSFERS EFFECTED.

3. TO ENSURE EQUITABLE ASSIGNMENT OPPORTUNITIES, ISC PORTSMOUTH(PF) WILL SUSPEND THE OFF-SEASON ASSIGNMENT PROCESS AFTER 01MAR08. ALL OFFICERS REQUIRING A SELRES POSITION AFTER THIS DATE WILL BE REQUIRED TO COMPETE AT THE ASSIGNMENT PANEL.

4. UNITS REQUIREMENTS:

A. PROVIDE ISC PORTSMOUTH(PF) WITH NAME OF UNIT POC TO COORDINATE COMMAND CONCERNS AND POSITION VALIDATION VIA E-MAIL NLT 04FEB08.

B. ENSURE ALL ASSIGNED RJOs ARE PROVIDED A COPY OF THIS MSG.

C. ENDORSE RJOs E-RESUME.

5. RESERVE JUNIOR OFFICER REQUIREMENTS:

A. RJOs IN THE FOLLOWING CATEGORIES ARE REQUIRED TO SUBMIT AN E-

RESUME IF:

- (1) TOUR COMPLETE IN CY 2008.
- (2) SELECTED FOR THE NEXT HIGHER PAYGRADE.
- (3) ASSIGNED TO AN UNBUDGETED POSITION.

B. RJOS IN THE FOLLOWING CATEGORIES MAY SUBMIT AN E-RESUME FOR PANEL CONSIDERATION:

- (1) NOT TOUR COMPLETE. REQUIRES CMD ENDORSEMENT ON E-RESUME.
- (2) RJOS ASSIGNED TO IRR. IRR MBRS WILL REQUIRE CGPC-RPM

APPROVAL PRIOR TO ORDERS BEING ISSUED.

C. SUBMIT E-RESUME VIA DIRECT ACCESS. NO OFF-LINE RESUMES WILL BE ACCEPTED.

D. SUBMIT THREE MOST RECENT OERS AND ANY OTHER INFORMATION (I.E. LTR OF RECOMMENDATION, AWARDS, COURSE INFORMATION, ETC.) NOT CONTAINED IN DIRECT ACCESS. OERS AND ADDITIONAL INFORMATION SHOULD BE MAILED OR SCANNED AND E-MAILED TO:

(1) REQUIREMENTS MANAGEMENT SECTION, COAST GUARD INTEGRATED SUPPORT COMMAND PORTSMOUTH(PF), 4000 COAST GUARD BLVD, PORTSMOUTH, VA, 23703

(2) D05-DG-PORTSMOUTH.PF.REQUIREMENTS(AT)USCG.MIL.

E. MBRS ARE RESPONSIBLE FOR ENSURING THEIR DOCUMENTATION IS RCVD BY ISC PORTSMOUTH(PF) NLT 18APR08.

F. RJOS DESIRING AN ASSIGNMENT TO AN INTELLIGENCE COMMAND (EX: MIFC-LANT, ICC) SHOULD SUBMIT THEIR PKGS ASAP TO ALLOW FOR ADDITIONAL PROCESSING TIME.

G. ENSURE MBR INFO IN DIRECT ACCESS IS UP TO DATE PRIOR TO SUBMISSION OF PKG. TO UPDATE, USE THE FOLLOWING PATH IN DIRECT ACCESS: HOME-SELF SERVICE-EMPLOYEE-TASKS-E-MAIL ADDRESSES.

6. ISC PORTSMOUTH(PF) POC: LT JOHN CODD, 757-483-8647, JOHN.B.CODD(AT)USCG.MIL

7. CG-1313, INTERNET RELEASE AUTHORIZED.

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